

Operational Planning

Based on SAQA's Unit Standard 252032, NQF Level 5, 8 Credits

Introduction

Operational Planning is the conversion of the organisation's strategic planning, mission, vision and goals into manageable objectives. Taking the vision and making it a reality! This function is critical in the on-going production and sustainability of any size organisation.

This course has been designed to facilitate the relevant skills in supervisors, line managers, managers and team leaders to develop, implement and monitor operational plans that are effective, efficient and relevant to the organisation's required objectives.

Our expert facilitators will share knowledge and experience in proactive and innovative thinking to endorse and successfully implement organisational strategy within the operational layer of any business.

Course Objectives

- Develop operational strategies
- Develop operation plans
- Implement an operational plan
- Monitor, measure and evaluate the achievement of goals and objectives

Course Outline

Develop operational strategies

- Exploring strategic plans
- Developing operational strategies that are aligned with the overall organisational strategy
- Developing goals, objectives and performance standards
- Successfully interacting and involving all stakeholders

Develop operational plans

- Developing operational plans
- Validating measurable parameters
- Exploring monitoring systems
- Promoting feedback and input from all Stakeholders

Implement operational plans

- Implementing operational plans
- Ensuring optimal use of resources
- Exploring control measures

Monitor, measure and evaluate the achievement of goals and objectives

- Understanding monitoring systems
- Conducting performance reviews
- Successfully implementing recommendations on corrective action
- Evaluating results for effectiveness and efficiency