



THE
LEARNING
DEVELOPMENT
GROUP

Introduction

The National Certificate: Hygiene and Cleaning Supervision, Level 3, is a practical occupational qualification aimed at individuals working in supervision positions in the hygiene and cleaning industry.

The programme is the third in a learning pathway for those who have completed the NC: Specialist Hygiene and Cleaning at NQF Level 2. It builds on skills and knowledge gained and focuses on developing additional cleaning and management skills to offer quality service and professionalism across a range of different cleaning services and specialist sectors.

It offers career advancement and articulation into other related fields within cleaning services as well as entry to level 4 qualifications in allied industries.

Target Audience

The qualification is suitable for individuals who are working in the hygiene and cleaning industry as cleaners or supervisors and want to develop more advanced skills as well as management competencies within the sector.

Cleaners, team leaders and supervisors working in commercial, hospitality, laundry, carpet, upholstery, hospital and industrial cleaning will all benefit from this programme.

Entry Requirements

- Competency in Communication (English) at NQF Level 2.
- Competency in Mathematical Literacy at NQF Level 2.
- Competency in the cleaning sub-field applicable to area of specialisation.

Workplace Requirements

- Access to appropriate workplace environments.
- Active support by a mentor or supervisor.
- Access to a PC, software and the internet.

Health, Safety & Hygiene

NC: Hygiene and Cleaning Supervision

SERVICES SETA Certification

SAQA ID: 20175

NQF Level: 3

Credits: 154

Course Delivery & Assessment

We use in-classroom and in-workplace practical training, observation and on-the-job coaching and mentoring to embed skills.

You will need to:

- Attend all lectures and sessions and complete practical workplace experiential learning.
- Demonstrate theoretical and practical understanding of programme content.
- Participate in and contribute in group activities.
- Compile and submit a Portfolio of Evidence (PoE).

To receive the NC: Hygiene and Cleaning Supervision, level 3, you will need to compile, submit and be found competent by constituent Assessors, Moderators and Verifiers on a Portfolio of Evidence (PoE).

Learning Outcomes

By the end of the qualification, you will be able to:

- Use and maintain cleaning and chemical products and equipment.
- Implement preventative maintenance procedures and monitor external maintenance agreements.
- Prepare a maintenance report and monitor an equipment maintenance budget.
- Maintain and restore marble, terrazzo, and stone floors.
- Demonstrate knowledge of surfaces and commercial and industrial cleaning chemicals.
- Remove spots and spillages from carpets at a general and specialist level
- Identify business opportunities in a cleaning environment.
- Manage time and work processes in a business environment.
- Manage, motivate and work within a team.
- Provide consistent quality and safety standards.





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Course Content

NC: Hygiene and Cleaning Supervision

Accreditation Body: SERVICES SETA

SAQA ID: 20175 | Learning Programme ID: NA
NQF Level: 3 | Credits: 154

Core Modules

- Apply personal safety practices on a wastewater treatment works
- Demonstrate knowledge and understanding of HIV/AIDS and its effects on a business sub-sector, own organisation and a specific workplace
- Conduct a formal meeting
- Apply knowledge of self and team to develop a plan to enhance team performance
- Identify and keep records that a team manager is responsible for
- Indicate the role of a team leader ensuring that a team meets an organisation's standards
- Induct a new member into a team and induct a new employee
- Motivate a team
- Investigate and explain the structure of a selected workplace or organisation
- Apply the budget function in a business unit
- Maintain the receipt, storage and issue of goods

Fundamental Modules

- Apply knowledge of self to make a life decision
- Accommodate audience and context needs in spoken communication
- Interpret and use information from texts
- Use language and communication in occupational learning
- Write texts for a range of communication contexts
- Contribute to information distribution on HIV/AIDS in the workplace
- Demonstrate an understanding of different number bases and measurement units and an awareness of error in relevant calculations
- Describe, apply, analyse and calculate shape and motion in 2 and 3-dimensional space in different contexts
- Investigate life and work related problems using data and probabilities
- Use mathematics to investigate and monitor the financial aspects of personal, business and national issues

Elective Modules

- Maintain batteries in automatic scrubber-driers and auto sweepers
- Coach learners
- Implement maintenance of equipment in the cleaning industry
- Know how to advise on applying commercial and industrial cleaning chemicals
- Remove spots and spillages from carpets at a specialist level
- Manage time and the work processes in a business environment
- Participate in implementing and using equity related processes

Our Accredited Organisations



FACULTY
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SKILLS INSTITUTE



PROSERV
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