



THE  
LEARNING  
DEVELOPMENT  
GROUP

## Introduction

This practical course, which is unit standard based, is aimed at facilitators, trainers and educators working in Outcomes-Based Education (OBE). It provides deep understanding of a range of facilitation methodologies, preparing for and planning facilitation, facilitating the learning process and evaluating learning and facilitation.

It is suitable for those who facilitate learning in a private or public environment or who are involved in Education, Training and Development (ETD). It is ideal for those who currently facilitate learning or conduct training but want to improve their skills and gain an accredited unit standard.

## Target Audience

The course is aimed at relatively inexperienced as well as professional and experienced practitioners, facilitators, lecturers, coaches, presenters and trainers of OBE. Managers who need facilitation skills will also benefit from the course.

## Entry Requirements

To qualify, delegates must be competent in Communication and Mathematical Literacy at NQF Level 4 as well as in the subject area in which they will facilitate learning.

## Additional Requirements

- You will need access to appropriate workplace activities to complete the practical components of the course.
- Active support by your manager.
- Access to a PC, software and the internet for course assignments.

## Education & Training

# Facilitate Outcomes-Based Learning

### ETDP SETA Statement of Results

US ID: 117871

NQF Level: 5

Credits: 10

## Course Delivery & Assessment

We use in-classroom, virtual classroom and blended interactive, facilitated training, group discussions and practical exercises to embed skills.

You will need to:

- Attend all scheduled sessions.
- Demonstrate theoretical and practical understanding of course content.
- Complete and present practical assignments.
- Participate in group activities and discussions.
- Compile and submit a Portfolio of Evidence (PoE).

To receive your Statement of Results: Facilitate Learning Using a Variety of Given Methodologies, you will need to compile, submit and be found competent on a Portfolio of Evidence (PoE).

## Learning Outcomes

By the end of the course, you will be able to:

- Plan and prepare for facilitation.
- Facilitate Learning.
- Evaluate Learning and Facilitation.
- Solve problems in learning situations taking factors like diversity, conflict and different rates of learner progression into consideration.
- Identify the limitations of various learning methodologies and activities and develop alternative ways of using them.
- Work effectively with others and in teams.
- Organise and manage self and own activities responsibly and effectively.
- Collect, analyse, organise and critically evaluate information.
- Communicate effectively using visual, mathematical and language skills.
- Use science and technology.



## Course Content

### US: Facilitate Learning Using a Variety of Given Methodologies

Accreditation Body: ETDP SETA

| USID: 117871

| NQF Level: 5

| Credits : 10

#### Module 1: Plan and Prepare for Facilitation

- Analyse learners and learning needs to achieve defined outcomes
- Plan and cater for different learners and stakeholders based on learning needs, experience, levels of numeracy and literacy, language, culture, special needs and learning styles.
- Arrange resources, locations, and personnel for effective facilitation
- Prepare learning materials to suit facilitated activities and outcomes
- Select appropriate facilitation methods and facilitation processes
- Prepare appropriate key questions, scenarios, triggers, challenges, problems, tasks and activities for facilitation
- Arrange the learning environment
- Establish review criteria and document according to an organisation's policies

#### Module 2: Facilitate Learning

- Facilitate learning logically and clearly using the appropriate methodology
- Ensure the learning environment and facilitation promote interaction and achieve learning outcomes
- Use a facilitation approach and activities that encourage participation, sharing experiences and application
- Provide opportunities for practise and consolidated learning
- Manage groups to maximise group learning and accommodate individuals
- Use appropriate questioning techniques
- Monitor learner progress and gather evidence for assessment

#### Module 3: Evaluate Learning and Facilitation

- Gather feedback on facilitated learning and analyse against review criteria
- Evaluate strengths and weaknesses of planning, preparation and facilitation
- Recommend improvements and remedial action to future learning



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## Our Accredited Organisations



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