THE LEARNING DEVELOPMENT GROUP

Business Analysis

National Certificate: Business Analysis

MICTSETA Certification
AdBA - IIBA® Endorsed Certification

SAQA ID:	63909
NQF Level:	6
Credits:	149

Introduction

This comprehensive Advanced Programme in Business Analysis is a skills-based qualification for experienced business analysts. It is SAQA accredited and endorsed by the International Institute of Business Analysis (IIBA®) and aligned to the Business Analysis Body of Knowledge (BABOK®).

During the programme you will acquire the skills, techniques, and knowledge to become a more confident, competent, and multi-skilled business analyst who can develop business requirements for new IT-driven business solutions.

Target Audience

This programme is aimed at professional and experienced Business Analysts who want an international IIBA endorsed and SAQA accredited formal qualification

Systems and Test Analysts, Developers, Process Specialists and Project Managers will also benefit from this comprehensive qualification.

Entry Requirements

- At least two years' work experience as a business analyst with the most recent work experience being in this role
- Complete a course application and pre-assessment to ensure you meet the qualification entry requirements.

Workplace Requirements

- You will need access to appropriate workplace projects to complete the practical components of the qualification.
- To be working on work projects that involve requirements gathering and specification for IT enabled business solutions
- Active support and mentorship by your manager
- Access to a PC and software for course assignments

Course Delivery & Assessment

We use in-classroom, virtual classroom and blended interactive facilitated training sessions, group discussions, assignments, case studies and self study to embed skills.

You will need to:

- Attend all lectures and sessions
- Demonstrate theoretical and practical understanding of programme content
- Complete and present practical workplace assignments,
- Compile and submit a Portfolio of Evidence (PoE)
- Obtain a final overall course mark of 50%, a sub-minimum of 50% for the exam and 45% for workplace

To receive your National Certificate: Business Analysis, you will need to compile, submit and be found competent on a Portfolio of Evidence (PoE).

Learning Outcomes

By the end of the qualification, you will have essential business analysis core skills such as:

- Presenting & facilitating workshops and JAD sessions
- Effective problem-solving and strategic thinking in finding solutions to complex business issues
- Acquiring knowledge about your organisation from a range of operational and strategic perspectives
- Identifying and documenting business requirements to support business, including solution-focused functional, non-functional, informational, and transitional requirements
- Producing high quality business analysis artefacts, including business analysis planning and detailed requirements documents
- Strong modelling knowledge and practical skills in modelling processes, information and interfaces.

Course **Content**

NC: Business Analysis
Accreditation Body: MICTSETA & IIBA® endorsed

SAQA ID: 63909 | **Learning Programme ID: AdBA**
NQF Level: 6 | **Credits : 149**
BABOK® aligned | **PD Hours: 200**

Module 1: Professional Communication and Problem-Solving Skills
- Fundamental Analysis Skills
- Problem Analysis and Problem Solving
- Professional Presentation Skills
- Professional Facilitation Skills

Module 2: Business Analysis Fundamentals
- The Nature of Business Change Projects
- The Profile of the Analyst
- Analysing the Business
- Requirements Elicitation
- Requirements Fundamentals
- Requirements Definition
- Clarifying Solution Scope

Module 3: Preparing Effective Business Cases
- Context of the Business Case
- Project Objectives and Scoping
- Estimating Costs and Effort
- Feasibility Assessment and the Business Case

Module 4: Requirements Planning, Management and Quality
- Requirements Life Cycle Management
- Impact Analysis and Change Management
- Quality Management throughout the Life Cycle

Module 5: Requirements Analysis and Design
- Requirements Analysis and Design
- Process Modelling and Business Rules
- Human-Computer Interface Requirements Analysis
- Information Requirements Analysis and Design
- Requirements Specification

Module 6: Business Analysis Simulation Workshop
- Enterprise Analysis, Scoping and Case Study
- Requirements Elaboration (Part 1)
- Requirements Elaboration (Part 2)

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Our **Accredited Organisations**

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