



THE
LEARNING
DEVELOPMENT
GROUP

OCCUPATIONAL CERTIFICATE: PROJECT MANAGER

CURRICULUM CODE: 121905000-00-00

QCTO AQP: SERVICES SETA

SAQA QUAL. ID: 101869

LEARNERSHIP REG. #: 32Q320065282405

NQF LEVEL: 5

CREDITS: 240

INTRODUCTION

The purpose of this qualification is to prepare a learner to operate as a Project Manager. A Project Manager applies knowledge of project management to achieve project objectives in a specific field of application.

Project Managers oversee a specific project or projects within a company or a government entity and any small- or large-scale development project requires high quality project management skills.

Project Managers however can work in a variety of fields, such as Information and Communication Technology, Human Resources, Advertising, Marketing, Construction and more.

The qualification establishes a national standard for the training of fully qualified Project Managers and is closely aligned with international best practice.

The qualification is closely aligned with the two most recognised international standards for project managers, namely Project Management Body of Knowledge (PMBOK) and the Projects in Controlled Environments (PRINCE2) best practices methodology. Both standards are globally recognised as best practices models for Project Managers.

Horizontal Articulation:

- NC: Generic Management, Level 5, SAQA Qual ID: 59201.
- Higher Certificate: Operations Management, Level 5, SAQA Qual ID: 88916.

Vertical Articulation:

- Advanced Certificate in Project Management, Level 6, SAQA Qual ID: 83546.
- Advanced Certificate: Management, Level 6 SAQA Qual ID: 90665.
- Diploma in Operations Management, Level 6, SAQA Qual ID: 59509.

TARGET AUDIENCE

The qualification is aimed at Project Managers working in or with project management teams, or individuals using a project approach to run a business.

It is suitable for any manager needing project management skills for technical, business or public sector projects.

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ASSUMED LEARNING IN PLACE

Recognition of Prior Learning (RPL):

- RPL for access to the external integrated summative assessment: Accredited providers and approved workplaces must apply the internal assessment criteria specified in the related curriculum document to establish and confirm prior learning. Accredited providers and workplaces must confirm prior learning by issuing a statement of result or certifying a work experience record.
- RPL for access to the qualification: Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

MINIMUM ENTRY REQUIREMENTS

- Any NQF Level 4 Qualification with Mathematical Literacy and Communication.

WORKPLACE REQUIREMENTS

Access to:

- A project environment, projects and an experienced Project Manager.
- Current projects with multiple deliverables.
- A workstation with computer facilities and electronic communication capacity.
- A logbook and supporting documents.
- Workplace policies and procedures.
- Workplace specific practices and customs.
- Workplace reporting structures.
- Workplace documents.

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COURSE DELIVERY & ASSESSMENT

We use in-classroom, virtual classroom and blended interactive facilitated training sessions, group discussions, assignments, case studies and self-study to embed skills.

Integrated Assessment:

Learner competence must be demonstrated through a variety of options which can include formative assessment including but not limited to tests, case studies, problem solving assignments, projects and practical exercises.

Integrated Formative Assessment:

The skills development provider will use the curriculum to guide them on the stipulated internal assessment criteria and weighting. They will also apply the scope of practical skills and applied knowledge as stipulated by the internal assessment criteria.

This formative assessment leads to entrance into the integrated external summative assessment.

Integrated Summative Assessment:

An external integrated summative assessment, conducted through the relevant Quality Council for Trades and Occupations (QCTO) Assessment Quality Partner is required for the issuing of this qualification.

The external integrated summative assessment will focus on the Exit Level Outcomes and Associated Assessment Criteria.

Qualifying for External Assessment

To qualify for an external assessment, learners must provide proof of completion of all required knowledge and practical modules by means of statements of results and a record of completed work experience.

LEARNING OUTCOMES

By the end of the programme, you will have developed a solid grounding in project management theory and practice as well as fundamental skills such as:

- Initiate a project to address specific project objectives, including presenting confidently to a variety of stakeholders.
- Plan and prepare the delivery of a project, in the form of a project charter, project management plan, progress reports and project review reports.
- Execute and control the delivery of a project management plan through monitoring and controlling project activities and correcting variances through effective problem-solving.
- Manage the project close out process.
- Managing and leading teams effectively and developing and maintaining project stakeholder relationships.

OUR ACCREDITED EISA CENTRE

- 673 Keeshond Street, Pretoria, Gauteng



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Curriculum Code: 121905-000-00-00

SAQA QUAL. ID: 101869 | NQF Level: 5 | Credits: 240

PURPOSE: Apply knowledge of project management to achieve project objectives in a specific field

KNOWLEDGE MODULES: 80 Total Credits

Code	Title	NQF Level	Credits
121905000-KM-01	Introductory studies for Project Managers	5	4
121905000-KM-02	Project Integration Management	5	4
121905000-KM-03	Project scope management	5	8
121905000-KM-04	Project Time Management	5	8
121905000-KM-05	Project Cost Management	5	8
121905000-KM-06	Project Quality Management	5	8
121905000-KM-07	Project Human Resource Management	5	8
121905000-KM-08	Project Communications Management	5	8
121905000-KM-09	Project Risk Management	5	8
121905000-KM-10	Project Procurement Management	5	8
121905000-KM-11	Project Stakeholder Management	5	8

PRACTICAL SKILL MODULES: 100 Total Credits

Code	Title	NQF Level	Credits
121905000-PM-01	Initiate a project	5	4
121905000-PM-02	Plan and develop a project management approach and scope statement	5	8
121905000-PM-03	Plan and develop a project timeline and schedule	5	8
121905000-PM-04	Plan for and project the cost of a project	5	8
121905000-PM-05	Plan project management systems	5	8
121905000-PM-06	Monitor and control the scope of a project	5	8
121905000-PM-07	Control the project delivery schedules and costs	5	8
121905000-PM-08	Control the project quality	5	8
121905000-PM-09	Manage and control the human resources of a project	5	8
121905000-PM-10	Conduct and control project communication and stakeholder interaction	5	8
121905000-PM-11	Manage and control project risks	5	8
121905000-PM-12	Manage and control project procurement activities	5	8
121905000-PM-13	Manage and control project close-out activities	5	8



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PURPOSE: Apply knowledge of project management to achieve project objectives in a specific field

WORK EXPERIENCE MODULES: 60 Total Credits

Code	Title	NQF Level	Credits
121905000-WM-01	Attend to project initiation management processes	5	10
121905000-WM-02	Attend to project planning processes	5	20
121905000-WM-03	Attend to project execution and control processes	5	20
121905000-WM-04	Attend to project close out processes	5	10

WORKPLACE REQUIREMENTS

Access to:

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KNOWLEDGE MODULES

Project Manager

Curriculum Code: 121905-000-KM-00

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PURPOSE: Build an understanding of Project Management careers, project management frameworks, project management processes and business ethics.

KNOWLEDGE MODULES

Code	Title	NQF Level	Credits
121905000-KM-01	Introductory studies for Project Managers	5	4
121905000-KM-02	Project Integration Management	5	4
121905000-KM-03	Project scope management	5	8
121905000-KM-04	Project Time Management	5	8
121905000-KM-05	Project Cost Management	5	8
121905000-KM-06	Project Quality Management	5	8
121905000-KM-07	Project Human Resource Management	5	8
121905000-KM-08	Project Communications Management	5	8
121905000-KM-09	Project Risk Management	5	8
121905000-KM-10	Project Procurement Management	5	8
121905000-KM-11	Project Stakeholder Management	5	8
121905000-KM-01	Introductory studies for Project Managers	5	4
121905000-KM-02	Project Integration Management	5	4

EXIT LEVEL OUTCOME 1

Initiate a project to address specific project objectives.

EXIT LEVEL OUTCOME 2

Plan and prepare the delivery of a project.

EXIT LEVEL OUTCOME 3

Execute and control the delivery of a project management plan.

EXIT LEVEL OUTCOME 4

Manage the project close-out process.



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PRACTICAL SKILL MODULES

Project Manager

Curriculum Code: 121905000-PM-00

SAQA QUAL. ID: 101869 | NQF Level: 5 | Credits: 100

PURPOSE: To equip participants with practical skills to manage scope, schedules, costs, quality, resources, communication, risks, procurement, and close-out activities effectively.

PRACTICAL SKILL MODULES

Code	Title	NQF Level	Credits
121905000-PM-01	Initiate a project	5	4
121905000-PM-02	Plan and develop a project management approach and scope statement	5	8
121905000-PM-03	Plan and develop a project timeline and schedule	5	8
121905000-PM-04	Plan for and project the cost of a project	5	8
121905000-PM-05	Plan project management systems	5	8
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121905000-PM-11	Manage and control project risks	5	8
121905000-PM-12	Manage and control project procurement activities	5	8
121905000-PM-13	Manage and control project close-out activities	5	8

EXIT LEVEL OUTCOME 1

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EXIT LEVEL OUTCOME 2

Plan and prepare the delivery of a project.

EXIT LEVEL OUTCOME 3

Execute and control the delivery of a project management plan.

EXIT LEVEL OUTCOME 4

Manage the project close-out process.



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WORK EXPERIENCE MODULES

Project Manager

Curriculum Code: 121905000-WM-00

SAQA QUAL. ID: 101869 | NQF Level: 5 | Credits: 100

PURPOSE: To equip participants with practical workplace experience in project management, covering initiation, planning, execution, control, and closeout processes, ensuring comprehensive understanding and effective application in real-world projects.

WORK EXPERIENCE MODULES

Code	Title	NQF Level	Credits
121905000-WM-01	Attend to project initiation management processes	5	10
121905000-WM-02	Attend to project planning processes	5	20
121905000-WM-03	Attend to project execution and control processes	5	20
121905000-WM-04	Attend to project close out processes	5	10

EXIT LEVEL OUTCOME 1

Initiate a project to address specific project objectives.

EXIT LEVEL OUTCOME 2

Plan and prepare the delivery of a project.

EXIT LEVEL OUTCOME 3

Execute and control the delivery of a project management plan.

EXIT LEVEL OUTCOME 4

Manage the project close-out process.



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